



Dear Parents, Carers and Students

I would like to take this opportunity to welcome the students of Year 7 to The Bromfords School and Sixth Form College and hope that they have managed to settle in successfully.

I am very pleased to introduce myself and the team of staff who will be supporting the progress of your child throughout the year.

Pastoral Manager

Mrs Jackie Norwood – 01268 474 506

Form Tutors

7.1	Mr Masters
7.2	Mr Bennett
7.3	Miss Hutton
7.4	Mrs Power
7.5	Miss Sturgess
7.6	Miss Lynch
7.7	Mr Wilson

This year is a very important year for all of our students and we hope that they will lay the foundations on which they can build academic success as well as further develop their social skills. We have high expectations for each year group and we are confident that with your support, and working in partnership together, we can make this a successful year for your child.

School Uniform

I would like to remind you that The Bromfords School and Sixth Form College uniform and rules over appearance continue throughout your child's education with us. Our main task is to prepare students for the time beyond school and most specially to achieve good examination results and we do not want them to be distracted by issues concerning uniform and appearance. A copy of the current school rules and school dress can be located on pages 3 and 4 of the Student Planner. Please can you ensure that all uniform is clearly named, including PE kits and bags.

As well as the changes in uniform we have also further refined our expectations to support an even better ethos. All lessons will begin with students stood behind their desks, with equipment on the tables, ready for learning. Lesson will conclude in a similar fashion. We have reshaped our expectations around the concept of pride. PRIDE for the students represents: **P**reparation, **R**espect, **I**nclusion, **D**edication and **E**ngagement. Further details can be found in the Positive Behaviour Policy on the school website, we have talked through these expectations with students who, as ever, have responded very positively.

Punctuality, Attendance, Signing In And Out

Good attendance is vital. Research has shown that students whose attendance is 95% and above do significantly better in their final exams. Students with poor attendance also miss out on sporting and social activities. Where there is a genuine illness the school will work closely with families to ensure that students are up-to date with their work. In other cases we will offer support via the pastoral system or the Home School Attendance Officer. If this is unsuccessful we refer to the Education Welfare Service whom have the power to prosecute the parents of poor attenders.

Punctuality is a vital part of self-discipline and is essential to the start of productive school sessions. Form Tutors call the registers at 8:30am. Afternoon registration is taken at 1:50pm by the subject teacher. If students are not present for registration they will be marked absent.

Homework

Homework will be set regularly and is crucial in supporting students' curriculum; all homework will be set on 'Show my Homework' which can be accessed via the school website. Please support us by encouraging completion of homework.

School Website

The Bromfords School and Sixth Form College website can be found at www.bromfords.essex.sch.uk. The website holds information about the school including the latest newsletter, the school calendar and a variety of other information about the school. Urgent messages, such as school closures due to bad weather, are posted on the website.

We would encourage everyone to look regularly at the website to ensure they are up to date with events happening in school. Attached to this letter is information on key dates.

I hope this letter clarifies some points for you. We at The Bromfords School and Sixth Form College value the partnership between students, parents and teachers and hope that this academic year is a time for us to work together to achieve success for your child.

Thank you for your continued support.

Yours faithfully

R Clout

Mrs Clout

Year 7 Year Leader

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Calendar of Year 7 Events - Autumn Term

September 2017

Year / Form Group	Activity	Date	Time
All Years	School Photographs	Monday 25 th September	During School Day

October 2017

Year / Form Group	Activity	Date	Time
Y7	Road Safety Performance	Monday 2 nd October	1:50pm – 2:50pm
All Years	Early Closure for Open Evening	Thursday 5 th October	1:15pm
All Years	Open Evening	Thursday 5 th October	5:30pm – 8:30pm
All Years	INSET Day	Friday 6 th October	
Year 7	Reports Issued	Wednesday 11 th October	During School Day
Year 7	Meet the Tutor Evening	Thursday 12 th October	4:00pm – 7:00pm
All Years	Half Term	Monday 23 rd October – Friday 27 th October	

November 2017

Year / Form Group	Activity	Date	Time
All Years	Delayed Start	Friday 17 th November	9.30am
All Years	High Flyers Performance	Wednesday 29 th November & Thursday 30 th November	During School Day and Evening Performance

December 2017

Year / Form Group	Activity	Date	Time
Years 7/8/9	Reports Issued	Thursday 15 th December	During School Day
All Years	Early Closure	Tuesday 19 th December	12:15pm
All Years	Christmas Holidays	Wednesday 20 th December – Tuesday 2 nd January 2018	
All Years	First Day of Term	Wednesday 3 rd January 2018	8:30am

