



THE BROMFORDS SCHOOL AND SIXTH FORM COLLEGE

Provider Access Policy

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1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

1.1 External providers - Baker Clause Policy Statement

A range of external providers are invited into school to support the careers programme. These might include local colleges, universities, training providers, apprenticeship organisations, employers, school alumni, or staff from various projects. We are happy to consider requests from training, apprenticeship and vocational education providers to speak to students.

The Bromfords School also proactively seeks to build relationships with these partners as we plan our Careers Education, Information, Advice and Guidance (CEIAG) programme activity throughout the school year to ensure that providers have multiple opportunities to speak to students and their parents across years 7-13. The purpose of these relationships are to offer information on vocational, technical and apprenticeship qualifications and pathways. The Bromfords School ensures that staff involved in personnel guidance and pastoral support are up to date on their knowledge of these post 16 and post 18 pathways, through a programme of Continuing Professional Development.

Opportunities for providers to speak with students may include school assemblies, employer and provider engagement events or opportunities to speak with students and parents on a one-to-one basis supporting GCSE, post 16 or post 18 option choices. The Bromfords School's CEIAG programme is monitored for quality and impact by the Careers Lead and Senior Leadership Team, monitoring of access to and opportunities to engage with, technical, vocational and training providers will form part of this process.

2. Student entitlement

Students in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

3. Management of Provider Access Requests

3.1. Procedure

A provider wishing to request access should contact, Miss K. Lynch – Whole School Careers Coordinator

Telephone: 01268 471201 Email: careers@bromfords.essex.sch.uk

All requests will be considered on the basis of; staffing availability to support the activity, clashes with other planned activity, trips or visits to the school, interruption to preparation for examinations or rooming and space availability to host the activity.

3.2. Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

Year Group	Autumn Term	Spring Term	Summer Terms
Year 7		Assemblies and tutor group opportunities	Assemblies and tutor group opportunities
Year 8	Assemblies and tutor group opportunities	Life Skills - Assemblies and tutor group opportunities GCSE options evening Higher education day	Assemblies and tutor group opportunities
Year 9	Assemblies and tutor group opportunities Expectations evening	Assemblies and tutor group opportunities	Life Skills - Assemblies and tutor group opportunities
Year 10	Life Skills - Assemblies and tutor group opportunities Expectations evening	Assemblies and tutor group opportunities Life Skills – work experience preparation sessions	Life Skills - Assemblies and tutor group opportunities Employer opportunity
Year 11	Assemblies and tutor group opportunities Expectations Evening Raising achievement evening Careers Interviews Workplace opportunity Event for University Technical Colleges Post-16 evening Post-16 taster sessions	Life Skills - Assemblies and tutor group opportunities Raising achievement evening	Assemblies and tutor group opportunities
Year 12	Life Skills - Assemblies and tutor group opportunities Expectations Evening	Life Skills - Assemblies and tutor group opportunities Small group sessions: future education, training and employment options	Life Skills - Assemblies and tutor group opportunities Workplace opportunity Higher Education Fair Next Steps events UCAS Evening Workshops – HE and higher apprenticeship applications
Year 13	Life Skills - Assemblies and tutor group opportunities Post-18 assembly - apprenticeships	Life Skills - Assemblies and tutor group opportunities Small group sessions: future education, training and employment options	Assemblies and tutor group opportunities

Please speak to our named IAG leader to identify the most suitable opportunity for you or refer to the Careers Learning Journey available on the school website.

The school's policies on safeguarding and visitors sets out the school's approach to allowing providers into school as visitors to talk to our students. These can be found on the school website.

4. Premises and Facilities

The school will make the main hall and classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the IAG Coordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at Reception. The careers Resource Centre is available to all students at lunch and break times.

Approval and Review

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