



<b>Job Title</b>	<b>SEMH Lead</b>
<b>Grade/Salary</b>	<b>Scale 5 points 9-12 depending on experience</b> <b>Actual Salary £21,004 - £22,093 per annum</b> <b>Plus Outer Fringe Allowance £576 per annum</b>
<b>Hours</b>	<b>37 per week. Term Time Only (38 weeks)</b> <b>Monday, Tuesday, Wednesday, Thursday 8.00am to 4.00pm,</b> <b>Friday 8.00am to 3.30pm</b>
<b>Date Required</b>	<b>As soon as possible</b>
<b>Closing Date</b>	<b>Sunday 1<sup>st</sup> September, 2024 @ Midnight</b>
<b>Interview Date</b>	<b>w/c 16<sup>th</sup> September 2024</b>
<b>Reporting To</b>	<b>Assistant Headteacher – Character and Culture</b>

## Details

We are seeking to appoint an SEMH Lead to oversee the support and inclusion of students to who require our help and support to remove barriers to their opportunities for success in school. The postholder will focus particularly on students with SEMH needs and will play a pivotal role in working with our Pastoral Team to cater for some of our most vulnerable students. The postholder will also work closely with our SENCO in providing targeted mental health support.

## Principal Responsibilities

- Oversee the provision for students with SEMH needs across the school.
- Promote the inclusion and acceptance of all pupils, whilst supporting pupils consistently, recognising and responding to individual needs.
- Work closely with the Pastoral Team and SENCO to put provisions in place for named students regularly assessing students' needs and progress.
- To work with teachers and non-teaching staff to ensure that appropriate strategies and resources are being used to promote effective student self-management.
- Develop relationships with external agencies and providers to implement provision when necessary.
- Work closely with individual students, arranging regular meetings and check ins to help foster strong relationships and encourage positive engagement with school.
- Liaise regularly with families, updating parents/carers on the progress of their children and provisions that are in place or being considered.
- Create, share and maintain support plans that help ensure consistent approaches are taken with named students, including One Plans where required.
- Maintain records of student referrals and support, analysing data to track the impact of provision that is in place.

## General Duties

- Supervise students during social time in a designated space as directed; be proactive in providing activities or structure to engage students during this time.
- To participate in appropriate meetings with colleagues and parents relative to the above.
- Promote and support the inclusion of students, including those with specific needs, both in learning activities and within the classroom.





- Use behaviour management strategies, in line with school policies and procedures, to contribute to a purposeful learning environment and positive engagement.
- Work with teaching staff to plan, review or develop resources for students.
- Attend regular CPD as required by the school, and other optional relevant CPD to develop good practice.

### Additional Duties

- Contribute to the overall ethos, work and aims of the school by attending relevant meetings and contributing to the development of policies and procedures within the school
- At all times carry out duties with due regard to the school's safeguarding and Health and Safety policies
- To work within and encourage the school's Equal Opportunity policy and contribute to diversity policies

### Key Attributes

- Ability to organise and prioritise workloads
- Have highly effective communication skills (both written and verbal)
- Demonstrate a high level of attention to detail
- Ability to identify stakeholders' needs quickly and deal with queries
- Demonstrate reliability, tact, diplomacy, confidentiality and sensitivity are paramount to this post
- Work in a team with collective goals, whilst being able to work on your own initiative
- A firm yet caring approach
- The ability to undertake a variety of tasks, often at the same time
- The ability to "Think outside of the box"
- The ability to relate to both students and adults
- Be a hard worker

***The duties above are neither exclusive nor exhaustive and the postholder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade.***

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### About the School

Our school is making rapid progress since its inspection in November 2022. A recent review by the Local Authority commented on the 'sea change' noted in students' behaviour and the culture and ethos of the school. Our 2023 outcomes were the best set of Key Stage 4 results achieved by Year 11 students since 2016. Our Year 7 intake continues to be oversubscribed.

Our school is a strong, caring community underpinned by our three core values of achieve, enrich and prepare. Our school's culture is focused on the principles of high expectations and aspirations for all members of our community; actions and conversations, however difficult, are always underpinned by kindness; that we communicate and share success; that we value each other's views and opinions; decisions are evidence based and student centred.

This is a new role aimed around identifying and removing barriers to students' education and progress at the earliest opportunity, and putting in place timely intervention to avoid escalation of need.

Our Governing body is committed to safeguarding and promoting the welfare of all children and young people and expects all staff and volunteers to share in this commitment. The successful applicant will be offered a position





subject to full pre-employment checks including an enhanced DBS clearance, satisfactory medical checks and 2 satisfactory references.

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### About the Trust

We are a small Multi Academy Trust based in the South-East of Essex and currently manage four local secondary schools. Each school within our Trust is a place where we believe in the power of education to transform lives.

Our philosophy is centred around the belief that schools can achieve better educational outcomes for students by working together as a collective entity. The Compass Trust is founded on the principles of collaboration, innovation, and inclusivity, with the aim of providing a supportive and nurturing environment that enables schools to flourish and students to succeed.

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### Additional Benefits

As a valued member of our team, you will be entitled to the following benefits (*\*Subject to eligibility criteria*)

- Employer Pension Contribution
  - Access to the "Cycle to Work" scheme
  - Eye test vouchers in partnership with Specsavers
  - Access to our Employee Assistance Programme (includes confidential counselling and online discounts)
  - Virtual GP Access - including minors 16 and under
  - Annual onsite flu vaccination programme
  - Free tea and coffee provided daily and cake on Fridays
  - Discounted Tastecard subscription
  - A Wellbeing week every half term (this includes no afterschool meetings)
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### How to apply

When applying for this position, please use The Bromfords School application form, which can be found on our school website under Vacancies, or click here - <https://www.bromfords.essex.sch.uk/recruitment-documents/>

We look forward to hearing from you.





Category	Essential	Desirable
<b>Application</b>	<ul style="list-style-type: none"> <li>Supportive reference/s.</li> <li>Well-structured supporting letter.</li> </ul>	
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Five GCSEs Grade C/4 and above or their equivalent including English and Mathematics.</li> </ul>	<ul style="list-style-type: none"> <li>Mental Health First Aid Qualification (or willing to be trained).</li> <li>Higher qualifications or relevant qualifications at A Level or above.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience of working within in a school or educational environment.</li> <li>Experience of working with small groups in a tuition or intervention setting.</li> <li>Experience of working with students with complex SEMH needs and a track record of success in supporting these students.</li> </ul>	<ul style="list-style-type: none"> <li>Experience of communication with a range of individuals, including parents/carers and outside agencies.</li> </ul>
<b>Professional Development</b>	<ul style="list-style-type: none"> <li>Ability to work successfully as part of a team, sharing good practice.</li> <li>Willingness to undertake further relevant training.</li> </ul>	<ul style="list-style-type: none"> <li>Ability to communicate effectively in a variety of situations</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>A good understanding of the needs and characteristics of students across the age range 11-19</li> <li>Knowledge and understanding of child development and the way children learn.</li> <li>An awareness of, and sympathetic approach towards the difficulties likely to face children with special needs.</li> <li>Caring attitude towards students and parents.</li> <li>An understanding of equal opportunity issues and an awareness of what this involves.</li> <li>Able to generate a positive approach to learning for all students.</li> </ul>	<ul style="list-style-type: none"> <li>Use of ICT in supporting all aspects of school and professional life.</li> <li>Ability to initiate and manage change with successful outcomes.</li> </ul>
<b>Special Knowledge</b>	<ul style="list-style-type: none"> <li>Knowledge of inclusion / SEND including Cognition and Learning (e.g. MLD), Communication and Interaction (e.g., ASD), Physical and Sensory (e.g., visual impairment) or Social, Emotional and Mental Health needs (e.g., anxiety).</li> <li>Emotional stability, can cope with pressure and use humour to good effect</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of what a trauma-informed approach looks like in an educational setting.</li> <li>Knowledge of education initiatives.</li> </ul>

**Personal  
Attributes**

- Ability to work hard under pressure.
- Ability to prioritise and meet deadlines.
- Commitment to continued personal development.
- Commitment to contribute to the wider life of the school.
- Good attendance and punctuality record.

- Flexibility and adaptability in order to be able to mix and work with a wide range of people.
- Interests beyond teaching/school.
- Evidence of being able to build and sustain effective working relationships with staff, governors, parents/carers and the wider community.